

# Communication Plan

Use the table below to talk with one another about how you will stay in touch and schedule times to meet.

	Mentee	Mentor	Our Plan
The best way to contact me is.... (examples)	Text Cell phone # is 555-123-4567	Email me@mentor.com	Mentee will teach mentor to text; mentor will help mentee set up an email account
The best way to contact me is...			
You <b>might</b> be able to get a hold of me by...			
If you <b>cannot</b> get a hold of me, you should try...			
The best <b>time</b> to get a hold of me is...			